



Under the Water Tower
117 North Main Street, Covington TN
901 476 9727 or
tiptoncofarmersmarket@gmail.com

2023 Vendor Application

Thank you for your interest in becoming a vendor at the **2023 Court Square Farmers Market!** Please read over the information below *before* completing your application. We do have a changes this year. The Market will **only be open on Saturdays** during the 2023 season.

**The Market season will run from Saturday, June 3rd through Saturday, September 23rd.
Market hours on Saturday will be 8am until 2pm.**

If you are not at your booth space 30 minutes before the Market opens, you risk losing your booth space for the day.

Farm to Table is tentatively scheduled for **Thursday, September 21st** and **Heritage Festival Days are Saturday and Sunday, September 23rd & 24th.**

1. Types of vendors permitted to sell at the Covington Court Square Farmers Market:
 - a. Produce
 - b. Farm Raised Products (Eggs, Meat, etc.)
 - c. Value – Added Food Products
 - d. Plants
 - e. Hand Crafted Items
2. Vendor fees are for each 10ft x 10ft booth space: \$128.00 (discounted) for the season – to be paid in advance of opening on June 3rd, **OR** \$8.00 a day for Saturday to be paid the day of.
3. Vendor booth locations will be assigned by Market Management. Booth location requests are accepted and will be accommodated as possible.
4. The Court Square Farmers Market will be open rain or shine on Saturdays.
5. Vendors are asked to display a sign that states: business name, phone number, and address.
6. We promote **locally grown and produced items**. Any product not produced or grown in Tipton County must have a sign stating the location where it was produced or grown. Your signature on the application confirms that your items are locally produced when applicable.
7. All products sold at the Court Square Farmers Market must **meet all USDA, State of Tennessee food safety regulations and comply with local Health Department rules.**

8. The collection and filing of all necessary taxes is the sole responsibility of the vendor.
9. Vendors are responsible for purchasing all proper business licenses necessary for conducting a local business.
10. Any vendor selling products by weight must provide State of Tennessee certified scales.
11. All vendors are required to display prices for all goods sold at the market.
12. Market Management has the authority to prohibit the sale of any product that does not conform to the Market standards.
13. The parent or guardian for any vendor under the age of 18 is required to complete a vendor application as a co-applicant with the minor vendor.
14. Vendors will supply their own chairs. All vendors are responsible for maintaining their space in a safe and sanitary condition, welcoming to all visitors. Booths must be clean upon take-down, prior to leaving the Market.
15. Vendors are expected to present themselves and their booth in a clean and professional manner. We ask that all vendors use tablecloths (can be plastic or fabric as long as it is clean) on all tables in their booth.
16. Vendors are asked to keep their products, chairs, tables and equipment, etc. inside their rented booth areas.
17. Vendors are responsible for the safeguarding of their products, supplies, money and personal belongings. The Court Square Farmers Market is not responsible or liable for any loss or theft.
18. Calling attention to your product in a loud public manner and/or acting disruptive to others with loud music, obnoxious behavior, etc. will not be tolerated.
19. Tobacco products and alcohol are prohibited at the Court Square Farmers Market facility.
20. Live animals are not allowed at the Market unless they are service animals.
21. No bicycles, skateboards, scooters, or other means of transportation are allowed inside the market unless required by physically handicapped individuals.
22. Failure to follow the guidelines/recommendations of the Court Square Farmers Market may result in dismissal or suspension.
23. No refunds will be issued (including vendors who may have been dismissed or those may have prepaid).

WELCOME TO THE 2023 FARMER'S MARKET in COVINGTON, TN!!!

**Court Square Farmers Market
2023 VENDOR APPLICATION**

Contact Information

Name: First _____ Last _____

Farm or Business Name: _____

Preferred Phone #: _____ Alternate Phone #: _____

Email Address: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Farm or Business Address if different from above

Street Address: _____

City: _____ State: _____ Zip Code: _____

Market Participation Information

Please indicate the category of items you plan to sell at the Market by checking all that apply.

___ Produce ___ Value – Added Food Products ___ Plants ___ Hand Crafted Items

List anything that you will be selling at the Market. Please be specific and feel free to attach a list if more space is needed.

OVER (See reverse side for the remainder of application)

**Court Square Farmers Market
2023 VENDOR APPLICATION**

ACKNOWLEDGEMENT OF MARKET POLICIES/PROCEDURES:

I certify that I have read the provided information and understand that all required paperwork must be submitted prior to the first day of participation. I certify that the information that I provide is true and correct. I understand that if the product(s) I sell are not grown or produced in Tipton County, I must provide signage that states where it was grown or produced. I also understand that it is my responsibility to clean up my space upon my tear-down prior to leaving the Farmers Market. I further agree to abide by all the aforementioned guidelines of the Covington Court Square Farmers Market. I further acknowledge my responsibility to understand and abide by all federal regulations, state laws, and city ordinance regarding my participation in the Covington Court Square Farmers Market. Signature of Applicant:

Signature of Co –Applicant: _____

Printed Name: _____

PHOTO/VIDEO USE RELEASE:

I hereby grant the Covington Court Square Farmers Market, Covington Economic Development Corporation, and Covington – Tipton County Chamber of Commerce and any and all of their agents, representatives, and assigns the irrevocable and unrestricted right to use, reproduce and publish photographs and/or videos of me, including my image and likeness as depicted therein, hereto, for editorial trade, advertising, or any other purpose and in any manner and medium, and to alter the same without restriction and to copyright the same. I hereby release the Covington Court Square Farmers Market, Covington Economic Development Corporation, and Covington – Tipton County Chamber of Commerce and its trustees, officers, employees, agents, legal representatives and assigns from any and all claims actions, and liability relating to its use of said photographs and/or videos.

Signature of Applicant: _____

Signature of Co –Applicant: _____

Printed Name: _____

LIABILITY RELEASE:

I covenant to hold harmless, release, and indemnify the Covington Court Square Farmers Market, The Covington Economic Development Corporation, and the Covington - Tipton County Chamber of Commerce and any and all of their agents, representatives, and assigns from any and all acts that result in damages to any person or property resulting from my participation in the Covington Court Square Farmers Market. I further covenant to hold harmless, release, and indemnify the above referenced parties from any and all liability with regard to breaching and federal regulations, state law, or local ordinance regarding my participation in the Covington Court Square Farmer’s Market.

Signature of Applicant: _____

Signature of Co-Applicant: _____

Printed Name: _____

Please either email your application to tiptoncofarmersmarket@gmail.com or bring it to the Covington Tipton County Chamber of Commerce office, located at 106 West Liberty Avenue in Covington.