

**Heritage Festival with Arts and Crafts
2009 Booth Rental Agreement
September 26, 2009**

All events will be held on/or around the Historic Downtown Square in Covington, Tennessee. If the festival must be cancelled for inclement weather, there will be no refunds and no rain date rescheduled.

Anyone renting space hereafter referred to as a Vendor, by signing this agreement, hereby accepts the following terms and conditions.

1. The vendor is solely responsible for obtaining insurance coverage, if desires.
2. The vendor agrees to hold Heritage Festival committee/City of Covington, Tennessee harmless for any/all claims, damages or injuries arising from the vendor's use of booth space.
3. No color hairspray, Silly String, Firecrackers/Water balloons may be sold.
4. No alcoholic beverages may be sold/consumed within the Heritage Festival boundaries. Vendor will be asked to leave immediately and will not be allowed to return as a vendor. No refunds given.
5. Taxes and permits are the sole responsibility of the vendor.
6. **Booth setup will begin no earlier than 6:00 a.m. and will end no later than 8:30 a.m.**

Vendor agrees to stay open 9:00 a.m. – 4:00p.m. Streets in the festival area will be open to Vendor traffic only from 6:00 a.m. – 8:30 a.m. ALL Vehicles MUST BE OUTSIDE THE FESTIVAL AREA BY 8:30 A.M. Streets will be closed from 8:30a.m. – 4:00 p.m. Vendor responsible for own trash/clean up.

NO VEHICLES ON THE SQUARE TILL 4:00 P.M.

UNLESS EMERGENCY. If you see me let someone on the square before 4:00 p.m., just remember it is an emergency and hope it isn't you.

7. Booths are to be set up on site – no booths are to be constructed on-site.
8. Vendor may set up tents, umbrellas, or other shelters providing they are structurally sound and securely anchored and pose no threat of injury to the public or another vendor. Vendor will **NOT** drive stakes, nails, nor pins into the pavement for any reason.
9. Vendor agrees to confine operations to his own assigned space and agrees not to infringe upon neighboring vendor.
10. Vendor agrees that the space being rented will be used for the selling or giving away products or services and that the space will not be left vacant.
11. 110 volt service is available in certain locations only. Vendor needs to inquire as to this in advance of festival date. **This is a must that we know amps used.**

We have added an “**Art Alley**” this year and will be located on W. Pleasant (street coming up to the square from HWY 51, Ruffin Theatre area). Artist Booths are available for rent. Call Marty Simmons (901) 475-2229 for info.

We are also adding a display/showing of WWII artifacts, Civil War artifacts and Indian Artifacts. Vendors selling any of these items will need to rent a space.

ART ALLEY-DESCRIPTION _____

CRAFT or MERCHANDISE DESCRIPTION _____

I have read, **FULLY UNDERSTAND/AGREE**, to the above listed terms and conditions.

(please print) Vendor's name Date Signature

Mailing address City State Zip Telephone

E-mail address _____

Cell phone _____

2nd Contact Person: _____ phone _____

Please write in the number of spaces you would like, if available _____ 10 X 20 \$50.00
Booth rental with electricity, **amps needed** _____ 10 X 20 \$60.00

Food Vendors will need to rent 2 booths if have extensions. Type of food _____

NO OPEN FIRE GRILLS PERMITTED

Payments must accompany application. Mail payments to:

Covington-Tipton County Chamber of Commerce
P.O. Box 683
Covington, Tn. 38019

Credit Cards accepted.

Contact: Janie Cranford/Lee Johnston (901) 476-9727 fax: (901) 476-0056

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